

Community Development Plan

Update 6th March 2018

Community Engagement Forums are collaboration between a range of partners including the District Council, County Council, Town council, Parish Councils, Police, Fire and Rescue Service, local businesses and community groups along with individual residents.



Our aim is to encourage, assist and empower the local community to create the environment and services they would like and need.

The Western CEF started in October 2010, covering the following towns and villages: Birkin, Brotherton, Burton Salmon, Byram, Fairburn, Hillam, Lumby, Monk Fryston, Newthorpe, Sherburn in Elmet and South Milford

Over Arching Priorities

The Western CEF is keen to support and develop initiatives which;

- Improve the quality of life for individuals across the Western CEF area
- Provide solutions for community issues
- Trial new ideas that will benefit residents and improve the local area



Current Key Issues being Addressed

Youth Services

Working with North Yorkshire Youth and BeeAble to review service provision for teenagers and disaffected young people.

Progress

- April 16 – agreed to fund BeeAble to provide a Detached Youth Service for a year from 1st September 2016. Bank of hours for 2 workers. Lesley Senior, Director of BeeAble, to attend Partnership Board meetings to update on developments.
- 03/04/2017 meeting attended by Stacey Summerland (Bee-Able) Councilor Robert Packham (Parish Council) Julie Jackson (Time-Out) Apologies Aimi Brookes (Selby District Council) Charlotte Keable (NYCC) Craig Ward (Bee-Able) Lesley Senior (Bee-Able)
Discussion Meeting held at Time Out, Sherburn to discuss outcomes of the Open Day held on Friday 25 November 2016. It was mentioned that the garages at the Highfields area were planned to be knocked down and replaced with bungalows. Though the timescale of the plans moving forward were unknown. This was thought to be in the control of Selby Housing Trust and could reduce the parking spaces that are currently available, which in turn will raise concerns on current parking issues.
Concerns on parking were discussed. Initially, it caused a huge impact through temporary closure of the schools entrance due to the new Athelstan school building. This resulted in residents/parents collecting children from the school parking on the grass verge, which has resulted in the ground foundations being damaged and grass overturned. It was discussed that a large portion of properties had long driveways but, were not necessarily being used.

Concerns on the overflowing rubbish bins were discussed. There was mention of them being set on fire, bottles smashed on the play area and general untidiness. It was mentioned that the bins were not emptied on a regular basis, if at all.

Discussions were made on the current use of the park facilities as well as age and maintenance of them and how the park area can be utilised to bring the youths of the community together.

These included:

Facilities to play sports (especially football). It was noted that a multi-purpose sports pen is not needed as these are being built at Fairways, believing to be for hire purposes only. Mini skatepark and fitness equipment were favoured by individuals, for both youths and parents to use. It was mentioned that there would be cost implications to this type of equipment. 2

03/04/2017 Highfields, Sherburn in Elmet

- Indoor shelter with Wi-Fi for individuals to access, where social interaction could develop new/maintain friendships although, supervision would be required. Discussions of voluntary staff/parents were noted. It was mentioned that the materials used would need to be long lasting with very little maintenance and not easily damaged to be worth installing. It was also mentioned that if each area within Sherburn could specialise in a certain type of equipment, to share, that this would bring youths with similar interests together, which could result in new friendships being developed and further social interaction, as well as, positive community spirit.

It was mentioned that a group of youths were hanging around the building of Time-Out, breaking in and causing damage. Local authorities have been made aware and equipment such as CCTV has been put in place. A group of youths are hanging around the library/children's centre situated in Sherburn. It is believed that they are being able to access the Wi-Fi located at the library but, also vandalising the external walls. It was noted that youth work will be carried out at these two premises to build rapport with the youths and find out what could benefit them in the area.

- Meeting held in June 2017

It has been identified that the facilities at Highfields have undergone two lots of repairs between October 2014 and June 2016, on the safety surface and a further repair to damaged panels of the shelter in October 2016. This amounted to £9,000. The facilities have safety inspections carried out monthly between the winter months (October-March) and fortnightly in the summer months (April-September). Minor wear and tear repairs are carried out when identified. The rubbish bins are still overflowing and general untidiness of the area still occurs. Additional work was carried out at two other sites (Time-Out and the Library) that were receiving inappropriate behaviour from youths (vandalism), but nothing was seen. There were no further reports.

Western Walks Project

Creating a series of public walks across the Western CEF area

Progress

- 12th Jan 16 The Partnership Board noted that the 'Western Walks' project had been completed successfully, and it was suggested that a further five walks could be adopted as a CEF project for 2016. The Board agreed to defer a decision on the additional walks to allow more time to evaluate the success of the initial project.
- Email from David Walker in March, he would appreciate an update regarding posters being put up at Birkin Fisheries Tea Room for walk No. 3 and walk No.1 from the Cross Keys at Hillam. Have the other venues been given their posters too?
- July 16 – over half of all walks booklets have been distributed. Continue to bring them to all CEF events and meetings.
- October 16 - The Development Officer reported that the walks had been very popular and he had received positive feedback.

The Chair requested that the Democratic Services Officer publish some information regarding the Walking Project on the Western CEF page of the Council's website.

- June 17 – Walk booklets have continued to be distributed – only a handful remain from the original print run.

Combined community sports facility in Monk Fryston

To bring together the football and cricket grounds into an expanded sports facility.

Progress

- 12th Jan 16 Clive Hoyland from Monk Fryston Football Club was introduced to the Partnership Board and outlined his idea for a combined community sports facility in Monk Fryston, which would bring together the football and cricket grounds. He explained that the project was at an early stage and that he would be approaching various agencies and bodies to explore what funding may be available and the feasibility of the project.



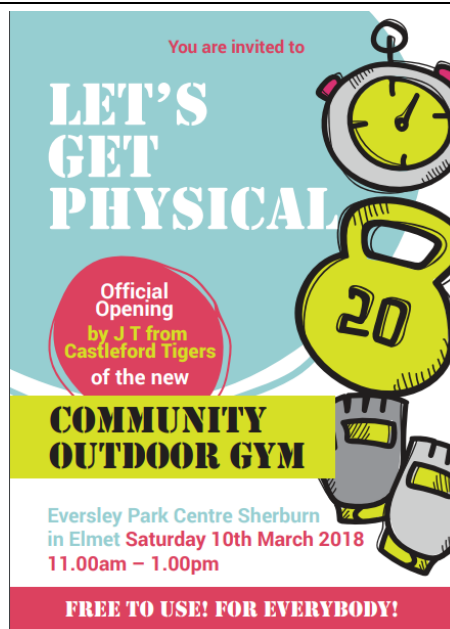
- 21st Jan Chris HN attended a planning meeting with the steering group to discuss governance models, funding strategy, community consultation and useful networks
- October 16 - The Development Officer reported that a discussion with Clive Hoyland from Monk Fryston Football Club regarding progress with the project had taken place in October and funding to progress the project was still required.
- December 16 – the Development Officer had met with the group again in December. They have created a CIC and have completed a Project Brief for submission to the Western CEF. A meeting has also taken place with Heather Kennedy.
- Feb 17 – the group made their submission for professional support to progress funding further. Their award was successful. Work is now taking place to recruit the best person to progress with the work.
- June 17 – meetings continue with the group. Plans have been developed and the assistance of the Development Officer has been requested to look at potential sources of funding
- July 17 – Development Officer has prepared and emailed over funding options report, with details of how to apply to a range of different organisations.
- March 18 - We have had a confirmed offer from Wren, also our Biffa bid is looking very positive.

Creation of Community Outdoor Gym – Sherburn – in -Elmet

To establish an accessible fitness facility for all residents to use on a regular basis.

- December 17 – Meeting with Sherburn Parish Council to discuss potential development of a partnership between the Parish Council, District Council and Western CEF.
- Agreed need to support all people with different abilities on how to utilise the equipment and desire to approach Western CEF to fund the creation of a Community Outdoor Gym Club.
- Funding for the Equipment secured from SDC
- January 18 – further meeting held to discuss launch event for the Outdoor Gym and application to the Western CEF by Making Things Happen C.I.C.

- February 18 – date for setting up of gym equipment completed, flyer design for launch event agreed and distributed. Western CEF application submitted.



Community Cafes

To provide support to local communities wishing to develop a community cafe.

Progress

- Chris HN contacted Horton Housing for information regarding their Community Cafes and also received information regarding the Escrick Café.
- Horton Housing currently running 6 community cafes in Hambleton, Womersley, Eggborough, Sherburn, Tadcaster and Selby, some are weekly and others fortnightly. In total over 160 active attendees on the books and generally in excess of 100 attending weekly.
- Eastern CEF, Parish Council, Stronger Communities and Chris HN have worked together to create a Community Café in Escrick. Launched in January 2016 the weekly café is sustainable with volunteers, transport available for those need a lift, book library and speakers.
- Suggest both organisations come to speak at a future Public Forum?
- June 16 – Community Café Public Forum – 3 speakers talking about 3 different models, well attended and lots of questions asked.
- July 16 – 3 localities exploring model to use for developing a Community Café
- October 16 - The Chair reported that he had visited community cafés located in Ripon and Escrick; he informed the Board that he was aware of five people interested in establishing a community café in Fairburn.

The Development Officer suggested that the community café model operated by Horton Housing could be adopted by the Western CEF.
- February 17 – support has been provided by the CEF Chair and Development Officer for the development of a community café in Fairburn. Funding has been awarded by the Western CEF towards the first year running costs. Assistance has been provided regarding governance structures and the opening of a Bank account. The Development Officer has linked them up with the Escrick Community Café for additional support and ideas.
- February 17 – assistance has been provided by the Development Officer on the creation of a funding application to develop a Community Café in Sherburn.



- February 17 – Launch of Fairburn Community Café. 80 people attended.
- June 17 - I have had a great response from our visitors on Wednesday mornings and in total now – since opening on 1st March – I have banked £700 as well as buying all the necessary equipment mentioned below, including 18 new teapots.

Our visitors have expressed that as they are only there a couple of hours at the most, they don't think any 'interruption' to their friendly get together would be welcome. I have made a couple of suggestions of having visitors/talks but they really do have a good time together. They have produced hundreds of poppies for the Selby Abbey campaign. I am considering a few other suggestions but as it is going well, and they are not looking for any entertainment, I will play that by ear. The feedback I have received is that it is the best thing that has happened in the village for a very long time. Keeping the people happy is all I want to do.

Sep 17 - The Café continues to flow and I consider it a success:

- We opened 1st March and to date our average number in attendance is between 30 and 40.
- Our regulars just love it, and we have those who pop in when they can, and others who see our banners on the Village Hall Gates which brings them in out of curiosity.
- My team of volunteers have continued to produce some marvellous baking and the smell of toasted teacakes brings a smile to many faces. Our regulars even bring along their cake boxes and buy our cakes to take home.
- Our villagers and visitors consider it their café now which is fantastic, and they bring along the most generous raffle gifts, and even occasionally a bag of sugar, jar of coffee and pack of napkins – all gratefully received.
- We continue to put fresh flowers on the tables and there are some ladies who almost fight to take a turn of having them to take home.
- I continue to purchase equipment and goods to enhance our Café and still bank money. We did receive the second part of the funding and we have certainly budgeted well and although we have earmarked the funding for next year's rent, we have indeed banked a great deal more than we anticipated.
- Ideas for spending some of our money for the benefit of the supporters is still under discussion but one thing I do intend is that we will give them a lovely Christmas Party. I am keeping that news quiet until I have everything arranged.
- We made news headlines in the Selby Times when we donated 800 knitted poppies for the Royal British Legion to help with the Selby Abbey project/display. The poppies still come in regularly from the lovely ladies who take time to do them at home – and very proud of them!
- I continue to put a little piece of news in the Church Magazine which is circulated in the village and through my little epic we have had a couple more kettles and toasters donated and more trays for use in collecting all their lovely little teapots.

November 17 -

- Hectic is appropriate with regard to the Café which is doing exceptionally well (hope you heard this through the grapevine) and I have attached a copy of the Christmas Party Invitation and the Confirmation which has become necessary! Once it was known there would be a party we seemed to swell in numbers a little, hence the need to confirm the limit to numbers.
- I know you were aware that we had the ladies knitting poppies for the British Legion/Selby Abbey display and we made the 'headlines' in the Selby Times: We have indeed donated 1000 poppies and were asked to stop supplying them as they had an abundance of donations and were extremely happy with that. We still have a few ladies knitting the Easter Chics for Macmillan Cancer and one of my team (Judith Shaw) knitted hats, scarves and a few other things which we have sold, again for Macmillan Cancer, and raised about £150. Everyone is happy to be generous and the buzz in the Café is very heartening. We have other talented ladies in our group who provide some lovely homemade/craft goods for raffle prizes, all these things helped to raise our funds and that is why I am putting on a 'free' party as a thank you to

everyone.

- I have quite a few ideas planned for the Christmas Party and Sheila (from the Parish Council) called in to ask us to sell Poppies, which we did, and seemed to be impressed with all our activities, she has offered help (by virtue of 'sausage rolls') and donated a raffle prize. Sheila also asked if someone from the Parish Council could come along to the party on the day...just to see what was going on!!! I did advise that they would not be in the head-count as there are not enough chairs in the hall for a start, and my food catering is critical on numbers.
- We have quite a gathering now from other villages: Ledsham, Ledston, Brotherton, Garforth, Kippax and certainly great support from Fairburn. The last three weeks have seen 49 visitors and there were a few of regulars on holiday so I hope this continues into next year. The venue lets us down by virtue of the fact that the toilets and toilet areas are not up to a decent standard and the paint is peeling off the walls in the kitchen and in the hall, but I haven't had too many comments to need to consider moving the venue which I don't want to think about!

- March 17 – Funding for the development of the Community Café in Sherburn agreed.
- June 17 - At long last work has started on the school. We have had all the asbestos removed and now we are on with sorting out the leaks to the flat roof and refurbishing the toilets. We have got through the first stage of the Big Lottery Fund new process and we are working on getting the answers to the next set of questions which have been posed. We are also waiting to hear back from St Gobain on a funding application.

CEF Promotion

To continue to raise awareness of the work of the CEF and opportunities available.

Progress

- April 16 – Investigate cost of having a CEF notice board in each village / town
- June 16 – range of options researched and passed onto Chair
- July 16 – agreed Daniel to contact each Parish Council to ask what type of noticeboard they would like and where they would like it positioned.
- October 16 - There was some discussion in relation to advertising the Western CEF information on roundabouts in the area. The Democratic Services Officer agreed to seek further information from the relevant officer at Selby District Council.
- January 17 - We now have a list of Parish Councils who would like a notice board.
- February 17 – design of a new Western CEF logo has commenced.
- March 17 – Comments from the CEF Board fed back and a new draft design completed.
- March 17 – Partnership Board agreed the type of notice boards to be purchased and the cost has been agreed. Daniel currently liaising with manufacturers for delivery and agreement with each Parish Council for the installation
- November 17 – looking at plaques being distributed to all organisations who have received funding since April 2016. Currently getting the numbers we will need before agreeing the design across all of the CEFs.

<https://vintageplaques.co.uk/collections/all/products/memorial-plaque>

Memorial Plaque - 8" x 5.5" (other sizes available)

We produce a range of handmade enamelled signs, manufactured using traditional methods developed over 120 years and inspired by the World's oldest supplier of number plates.

Any colour requirements (logo/text etc) will be digitally printed directly to the plaque using UV stable inks (Inc White ink if required).



Our lifetime guarantee on manufacturing defects covers:

- enamel chipping
- paint defects
- colour fading resulting from sunlight (please note this does not include the natural oxidation that is created over time)



- February 18 – the new CEF logos have been agreed to be used across all 5 CEFs. Standard format being developed across all 5 CEF Community Development Plans

Addressing Environmental Issues

To find solutions in relation to environmental issues and improving access to nature

Progress

Fly-Tipping

- July 16 – PB concerned at the latest information regarding the increase in Fly – Tipping. It was agreed that a specific forum should be developed inviting all key stakeholders to help look at what communities can do to address this issue.
 - October 16 – There was some discussion in relation to fly-tipping and the Western CEF funding signage in local hotspots to deter offenders. It was suggested that 10 large signs and 10 smaller signs be funded by the CEF and placed in various fly-tipping hotspots throughout the Western CEF area. The Democratic Services Officer agreed to email Western CEF parish council clerks to ask if they felt their area needed a fly-tipping deterrent sign, the number of signs needed and the location. The Development Officer agreed to seek a quote for the production of the signs and to report back at the next Partnership Board meeting.
 - January 17 – Costs have been secured for production of signs. However it looks like SDC are doing something similar so it was agreed to put this element on hold for now.
 - It was agreed to fund a re-print of the fly – tipping leaflet at the PB meeting in January 17. The content was circulated to the speakers for comment and amendments made.
 - February 17 - additional changes made. Information sent across to designer to draft new leaflet.
 - March 17 – additional changes requested by Partnership Board and SDC. Changes made, but further amendments requested by SDC and fed back to designer.
 - Fly Tipping Signs – Information has been requested from each Parish Council regarding the location of their notices in order to secure a final costing from the manufacturers.
 - June 17 – confirmation that all of the fly tipping leaflets have been distributed out
- August 17 – updates so far received from the following Parish Councils;
- Hillam – they want 10 signs
 - Huddleston with Newthorpe – they don't want any signs
 - Sherburn in Elmet – they want 10 signs
 - South Milford – they want 6 signs
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- November 17 – Parish Councils have been chased creating a final list of those wanting Fly Tipping notices. These have now been ordered and will then be distributed.
 - January 18 – all signs have been distributed

Access to the Sherburn Fishing Club

- July 16 – PB received application to improve the accessibility for wheelchair users at the Fishing club – this was agreed
- April 17 - Councillor Buckle agreed to liaise with the Wheatsheaf Angling Club to bring an update on the disabled platforms project to the next Board meeting.

Community Health and Safety

Defibrillators – enabling communities to establish this additional facility

Progress

- October 16 – requested that this issue be added to the CDP.
- February 18 – meeting with Brotherton Parish Council regarding funding support for a Defibrillator. Assistance given with the application which has been submitted for consideration.

Cuban Community Dancing

Tiempo Espana Dance Academy

Progress

- April 17 - Providing five courses of Cuban Salsa dance classes in the Western CEF area. Each course would consist of six classes, which would be provided at a discounted charge initially to local residents. Sessions will primarily be held during the evening, but the CIC would be flexible if demand was identified for daytime sessions.



- June 17 – Development Officer met with Aimi and Ben to plan locations, timetable, pricing structure and promotion. Agreed to aim for initial start in September 17.
- August 17 - We have been in touch with Ray from Monk Fryston who has been great and have organised a start date for our 6 week course in the community centre for the Wednesday the 27th of September from 10.30-11.30am. We are just waiting on some flyer designs so we can fully advertise this but in the meanwhile our C.I.C. website is online at: <https://tiempoespanacic.wixsite.com/tiempo-espanacic>

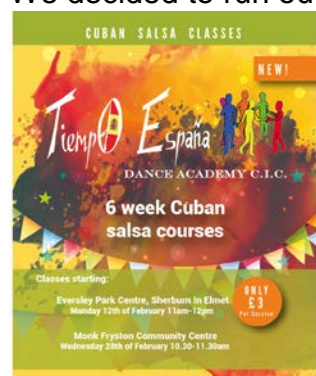
We have also been in touch with Burton Salmon regarding starting a 6 week course there but have heard that the village hall is in the process of changing ownership and have not been able to get a confirmed start date on this one yet.

We have an email address for our C.I.C. which is tiempoespanadancecic@hotmail.com

- November 17 – further meeting held. Monk Fryston group has taken off very well – bringing together older people and young parents. Looking at a further boost launch in January. This dance class will continue following the initial trial period.
- Looking at next Dance class taking place in Sherburn in the New Year.
- Burton Salmon – still waiting on confirmation of the ownership changes before commencing promotion there.

We decided to run our new Monk Fryston 6 week course a little later to give us a bit more time for advertising and have finalised the date for Sherburn. The dates and times are

- Sherburn: 6 week course from 11am to 12pm starting on 12/02
- Monk Fryston: 6 week course from 10:30 to 11:30 starting on 28/02



Our classes are going well although unfortunately our Monk Fryston class has quietened down a little bit. However, we are starting a fresh 6 week course from next week and have had some interest for this (including a lady who showed up yesterday despite the hazardous weather!) so are hoping we will be able to boost the numbers. It's also been great as we've had some effect from cross advertising with our regular dance school where some of our students who live in the region and come to our evening classes have been dropping in to our day time classes as they work unsociable hours etc and can rarely make it to any other class.

We started our Sherburn course 2 weeks ago and will be starting a 6 week course in Burton Salmon from the 14th of March. The attendance for Sherburn was much less than expected and we only got 3 people on the first class but then got 2 more people joining us the following week and have had one or two extra people who have expressed interest in coming along in the coming weeks so we are hoping they join us. All of the people in our classes have been extremely nice though and I do think they are happy to have us both teaching as we can always split the class up when necessary to go over things slowly for those who may be struggling with things more. It's quite a nice atmosphere as we've had slightly older people join us in Sherburn as well and we have had a chance to speak to them a bit more during and after class and they do have some interesting life stories!

Development of Peter Pan Nursery Charity Shop

To develop the success of the shop and create a Community Hub at the building

February 18 - We have started the refurb on our charity shop and have now completed the main downstairs showroom. Having the main room completed has enabled us to safely display twice as much stock as before and takings were up by approximately £100 in the first week comparatively. We've had some fantastic feedback from our customers.

The rest of the shop is still to be completed and I'm awaiting a date for this. The shop fitter isn't really making anything on this job so he's fitting us in around his other work.

The upstairs room will be next, which is where the space will be for groups to use. We have started craft lessons, Debbie Todd of Angels and Butterflies (Garforth) ran a couple of classes for Halloween and Christmas at the end of last year and has asked to run further classes:

14th February 10am til 12 noon – Half Term Crafts (between £1 - £4)

14th February 1pm til 3pm – Half term crafts for children with additional needs (TBC)

21st February 4pm til 5.30pm – Super Hero Workshop (£5)

28th February 7pm til 9pm – Learn to Decoupage (£15)

7th March 4pm – Fairy Doors (TBC)

7th March 7pm – Jewellery Making (TBC)

26th March 7pm til 9pm – Easter PomPom Wreath (£15)

So lots going on!



